

Windermere High School 5523 Winter Garden Vineland Road Windermere, FL 34786 Phone: 407-347-0980

WINDERMERE

OCPS EXCUSED ABSENCE FORM

Please complete this form and turn it in with a copy of any necessary legal documentation to the attendance office <u>within 48 hours</u> of a student returning from absence(s). <u>Students with 3 or more absences require a doctor's note or legal documentation if it's a court proceeding</u>.

| STUDENT NAME: STUDENT ID #: PARENT NAME: HOME PHONE: WORK PHONE: DATE OF ABSENCE(S): The Following reasons are accepted per OCPS guidelines. Please check the applicable box and write a brief explanation or attach other documentation. Phone calls cannot be used to excuse a student's absence from school. Medical/Dental Appointments Illness or injury of student Court dates Pre-approved absence of educational value Death or illness of family member Recognized religious holiday Explanation: | PLEASE PRINT. | | | |
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| Parent /Guardian signature: For Official Use Only Approved Reviewed by: Date: Date: Date: Date: | | □ Illness or injury of student□ Court dates□ Pre-approved absence of educations | al value | |
| Parent /Guardian signature: | | , | | |
| For Official Use Only Approved Reviewed by: | Explanation: | | | |
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| For Official Use Only Approved Reviewed by: | | | | |
| For Official Use Only Approved Reviewed by: | Parent /Guardian signature: | Date: | | |
| ☐ Disapproved | | | | |
| ☐ Disapproved | ☐ Approved Reviewed by: | | Date: | |
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| Notes: | • • | | | |